

# Healthy Corridor National Study Visit: Draft Agenda

Corridor Name	
Dates	

## Participants

### Study Visit Participants:

[Name,  
Title,  
Company,  
Location]

### Local Stakeholders [if applicable]:

[Name,  
Title,  
Company,  
Location]

## Purpose, Objectives, and Deliverables

[Insert description of the study visit purpose plus deliverables, such as a PowerPoint presentation or a report.]

### Purpose:

- » Focus on the key issues and challenges identified by local stakeholders as an outcome of the local workshop.
- » Use national expertise to help take efforts to the next level.

### Objectives:

- » Obtain strategic advice on key issues.
- » Assemble recommendations and action priorities to help re-envision the corridor as a holistically healthy place.
- » Consider lessons learned that are widely applicable to other communities.

## Panel Questions

[Insert list of questions that the panel will be asked to address.]

## Agenda

### Day 1

#### Arrivals (afternoon)

HOTEL NAME: \_\_\_\_\_

HOTEL ADDRESS: \_\_\_\_\_

TRANSIT AND REIMBURSEMENT INSTRUCTIONS: \_\_\_\_\_

#### Corridor Orientation and Briefing (Attire: Business Casual)

LOCATION: \_\_\_\_\_

INSTRUCTIONS: \_\_\_\_\_

- 5:00 P.M.–5:15 P.M.** Introductions and review of purposes of visit and panel deliverables
- 5:15 P.M.–6:30 P.M.** Presentation by local stakeholders: overview of issues and challenges
- 6:30 P.M.** Travel to dinner

**Dinner Discussion**

**LOCATION:** \_\_\_\_\_

- 7:00 P.M.–9:00 P.M.** Local leadership group members join participants for continued discussion over dinner

**Day 2**

Breakfast instructions: suggested restaurants, or breakfast provided by panel or by hotel

\_\_\_\_\_  
\_\_\_\_\_

**Site Tour (Attire: Business Casual)**

Meeting instructions

\_\_\_\_\_  
\_\_\_\_\_

- 7:45 A.M.–9:45 A.M.** Driving and walking tour of corridor (with 3–4 key stops)

**Partner and Stakeholder Interviews**

**LOCATION:** \_\_\_\_\_

- 9:45 A.M.–10:00 A.M.** Midmorning coffee and snack break
- 10:00 A.M.–11:00 A.M.** First session of small-group interviews
- 11:00 A.M.–11:15 A.M.** Transition to second interview session
- 11:15 A.M.–12:15 P.M.** Second session of small-group interviews
- 12:15 P.M.–1:00 P.M.** Lunch
- 1:00 P.M.–2:00 P.M.** Third session of small-group interviews
- 2:00 P.M.–2:30 P.M.** Break and afternoon snack

**Panel Work Session**

**LOCATION:** \_\_\_\_\_

- 2:30 P.M.–3:00 P.M.** Travel to work session (if needed)
- 3:00 P.M.–6:00 P.M.** Panel work session to develop ideas and recommendations and make assignments
- 6:00 P.M.–6:30 P.M.** Working dinner at hotel
- 6:30 P.M.–8:00 P.M.** Panelists prepare their portions of presentation; assembly, refinement, and walk-through of presentation

## Day 3

### Panel Work Session

LOCATION: \_\_\_\_\_

**8:00 A.M.–8:30 A.M.** Working breakfast

**8:30 A.M.–9:30 A.M.** PowerPoint presentation rehearsal and final edits to presentation

**9:30 A.M.–10:00 A.M.** Break; presentation set up

### Public Presentation (Attire: Business)

LOCATION: \_\_\_\_\_

**10:00 A.M.–10:45 A.M.** Panel presentation

**10:45 A.M.–11:30 A.M.** Audience Q&A

**11:30 A.M.–ON** Departures