Healthy Corridor National Study Visit: Draft Agenda

<table>
<thead>
<tr>
<th>Corridor Name</th>
<th>Dates</th>
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</table>

Participants

Study Visit Participants:

[Name, 
Title, 
Company, 
Location]

Local Stakeholders [if applicable]:

[Name, 
Title, 
Company, 
Location]

Purpose, Objectives, and Deliverables

[Insert description of the study visit purpose plus deliverables, such as a PowerPoint presentation or a report.]

Purpose:

» Focus on the key issues and challenges identified by local stakeholders as an outcome of the local workshop.

» Use national expertise to help take efforts to the next level.

Objectives:

» Obtain strategic advice on key issues.

» Assemble recommendations and action priorities to help re-envision the corridor as a holistically healthy place.

» Consider lessons learned that are widely applicable to other communities.

Panel Questions

[Insert list of questions that the panel will be asked to address.]

Agenda

Day 1
Arrivals (afternoon)

HOTEL NAME:  

HOTEL ADDRESS:  

TRANSIT AND REIMBURSEMENT INSTRUCTIONS:  

Corridor Orientation and Briefing (Attire: Business Casual)

LOCATION:  

INSTRUCTIONS:  
5:00 P.M.–5:15 P.M.  Introductions and review of purposes of visit and panel deliverables
5:15 P.M.–6:30 P.M.  Presentation by local stakeholders: overview of issues and challenges
6:30 P.M.  Travel to dinner

Dinner Discussion

LOCATION: ____________________________________________

7:00 P.M.–9:00 P.M.  Local leadership group members join participants for continued discussion over dinner

Day 2

Breakfast instructions: suggested restaurants, or breakfast provided by panel or by hotel

Site Tour (Attire: Business Casual)

Meeting instructions

7:45 A.M.–9:45 A.M.  Driving and walking tour of corridor (with 3–4 key stops)

Partner and Stakeholder Interviews

LOCATION: ____________________________________________

9:45 A.M.–10:00 A.M.  Midmorning coffee and snack break
10:00 A.M.–11:00 A.M.  First session of small-group interviews
11:00 A.M.–11:15 A.M.  Transition to second interview session
11:15 A.M.–12:15 P.M.  Second session of small-group interviews
12:15 P.M.–1:00 P.M.  Lunch
1:00 P.M.–2:00 P.M.  Third session of small-group interviews
2:00 P.M.–2:30 P.M.  Break and afternoon snack

Panel Work Session

LOCATION: ____________________________________________

2:30 P.M.–3:00 P.M.  Travel to work session (if needed)
3:00 P.M.–6:00 P.M.  Panel work session to develop ideas and recommendations and make assignments
6:00 P.M.–6:30 P.M.  Working dinner at hotel
6:30 P.M.–8:00 P.M.  Panelists prepare their portions of presentation; assembly, refinement, and walk-through of presentation
Day 3
Panel Work Session

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8:00 A.M.–8:30 A.M.</td>
<td>Working breakfast</td>
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<tr>
<td>8:30 A.M.–9:30 A.M.</td>
<td>PowerPoint presentation rehearsal and final edits to presentation</td>
</tr>
<tr>
<td>9:30 A.M.–10:00 A.M.</td>
<td>Break; presentation set up</td>
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Public Presentation (Attire: Business)

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<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>10:00 A.M.–10:45 A.M.</td>
<td>Panel presentation</td>
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<tr>
<td>10:45 A.M.–11:30 A.M.</td>
<td>Audience Q&amp;A</td>
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<tr>
<td>11:30 A.M.–ON</td>
<td>Departures</td>
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